

Household Support Fund (HSF)

Pensioner Households - Application Form

The fund is only open to Pensioner Households.

If you are a pensioner and pay your council tax in **South Oxfordshire**, please complete and send your form to:



Citizens Advice

9-15 High St
Didcot
OX11 8EQ

Telephone: 01235 750753

Your details:

Date:	Name:	
Address:		
Postcode:	Tel no:	
Email:	DOB:	
Number of people in household:	Adults:	
Are you of state pension age?	Yes: <input type="checkbox"/>	No: <input type="checkbox"/>

Is this the first time you have applied for HSF vouchers?

Yes

No

Reasons for applying - Please explain in the box below why you are applying for this fund.

Eligibility Criteria

Please tick the relevant boxes for the following questions:

Do you live in South Oxfordshire?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Are you over 16?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Can you confirm that you are the only person applying in your household?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Can you confirm that you haven't applied elsewhere?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Are you struggling to afford food, energy bills and other essential household items?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Can you confirm there are no other ways you can afford food, energy bills and other essential household items? (e.g. savings)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Do you earn less than the Oxford Living Wage? (Single person £21,500 pa/couple or single parent £32,250 pa)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Do you receive council tax reduction?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Do you receive any of the following benefits? <ul style="list-style-type: none">• Universal Credit• Working Tax Credits• Income-based ESA• Income-based JSA• Income Support• Housing Benefit• Pension Credit	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Support requested If successful, how would you like your HSF award to be made:		
Food = Supermarket vouchers? You will be able to choose which supermarket from a range of options.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Fuel = PayPoint energy credit vouchers? You will need to go to a PayPoint retailer.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Both = Split between supermarket vouchers and paypoint vouchers?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If you have ticked support for fuel or both please complete these details: Energy supplier for Gas: Energy supplier for Electric: Do you pay by direct debit? Yes/No Do you have a top up meter? Yes/No		

In order to process your application, your details will be used, stored and shared by South Oxfordshire District Council and Citizens Advice. South Oxfordshire District Council will process any award that is made.

If you would like more information on how your data will be used and stored, please contact us and Citizens Advice on the numbers above.

To see how South Oxfordshire District Council and Citizens Advice will use and store your data, please read their privacy notice which you can find on their websites. If you need this in any other format, please contact them direct.

Proof of benefit (if applicable)

Along with your application form please enclose proof of the relevant benefit you are on – photocopies are accepted.

or proof of earnings (if applicable) e.g., photocopies of payslips/bank statements.

Proof of identification and address - to be able to process your application, please include a document that has your name and current address on.

This could be a copy of your driving licence or a copy of your passport and an official document with your name and address on. Benefit evidence can also be used as proof of address.

Declaration

I confirm that the information given on this application form and supporting documentation is accurate.

Name of person completing this form:

Date:

Next steps

Once you have completed this form, please send it along with all the supporting documents to Citizens Advice, 9-15 High St, Didcot, OX11 8EQ.

You will be notified once your application has been assessed and told if you were successful or not.

Please be aware that there will be a high demand for this fund. The applications will be assessed on a first come, first served basis and the process could take up to five to ten working days.

If you prefer, you can complete this form online and email it to us from our webpage – www.southoxon.gov.uk/household-support-fund

If you need any help to complete this form or need it in a different format, please contact the Community Hub team on 01235 422600.

For internal use only:

Client reference number:

Name of advisor assessing the application:

Date of assessment:

Successful application:

Not successful, please state the reason why:

Date processed to the Council: